

How to Upload Content from your Mobile Phone

Workflow supports the uploading of content from iPhones and Android phones.

In both cases you will have to download a small (free) app to your phone. The procedure is listed for both types of phone on the right.

Uploading from iPhone

Setting up your workflow account

You will first of all need to set a 'Mobile Token' (a password or passphrase) in workflow. To do that, log in to workflow, then click on 'Settings' in the admin bar at the top right of the page.

In your settings page you will see a field where you can enter a 'Mobile Token'. This doesn't need to be the same password that you log in with. A different one is recommended. You only need to put it in once in workflow and once in your phone, so you won't need to remember it.

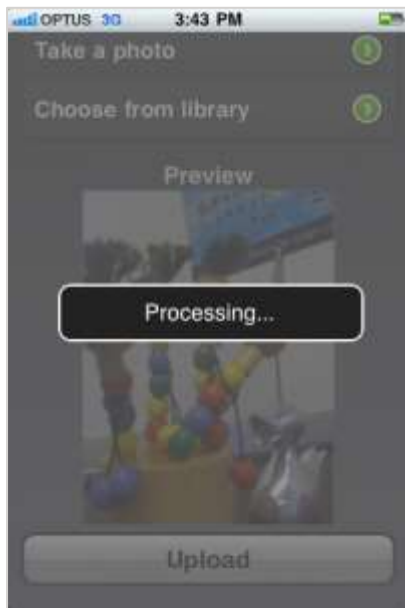


Setting up your mobile device

1. Download the 'PortfolioUP!' app from your device's app store, such as:
 - iPhone – iTunes App Store (<http://itunes.apple.com/app/portfolioup!/id398444044>)
2. Add your details to the Login Settings as follows (then Save)
 - Mahara URL - <http://workflow.arts.ac.uk>
 - Username - your UAL username
 - Mobile Upload Token (Mahara 1.4+ setting) - enter the Mobile Token you added to workflow (see above)
 - Password (Mahara 1.3- setting) - ignore this



3. Acquire an image, by either
 - Taking a photo
or
 - Choosing from your existing photos (from your library / camera roll)
4. Review the photo in Preview and, if all looks good...
5. Input image title and description
6. Click Upload (this step can take a little time)



7. Click OK.

You're all done. Now you can either

- Acquire and upload another image
or
- Go to your portfolio on workflow to view your uploaded image.

In workflow

After uploading the image via PortfolioUP! on your mobile device, to view the image in your portfolio:

1. Log in to workflow (<http://workflow.arts.ac.uk>)
2. Click on *My Content*
3. Click on *Files*
4. Your image awaits you!

Please note:

In our tests, PortfolioUP! didn't work on iPad. On iPod Touch, the app gave errors when submitting the settings, but worked anyway. Hopefully these devices will be fully supported in a future update.

Uploading from Android

Setting up your workflow account

You will first of all need to set a 'Mobile Token' (a password or passphrase) in workflow. To do that, log in to workflow, then click on 'Settings' in the admin bar at the top right of the page.

In your settings page you will see a field where you can enter a 'Mobile Token'. This doesn't need to be the same password that you log in with. A different one is recommended. You only need to put it in once in workflow and once in your phone, so you won't need to remember it.

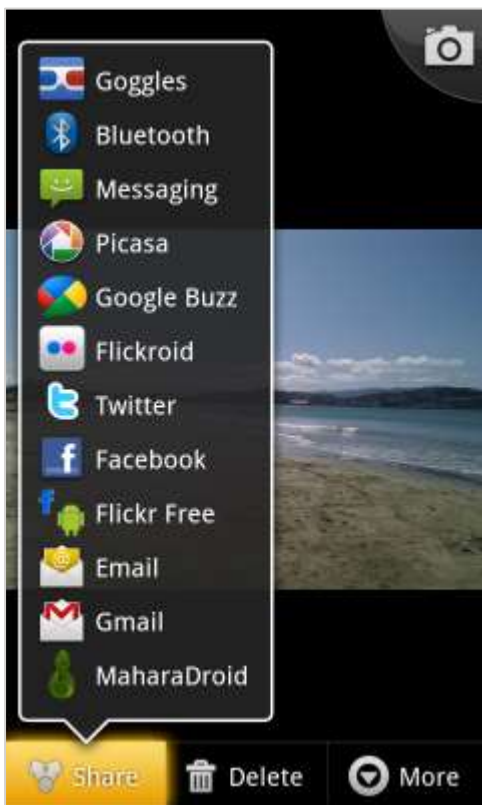


Setting up your mobile device

1. Download the 'MaharaDroid' app from your device's app store, such as:
 - Google Market / Google Play
(<https://play.google.com/store/apps/details?id=nz.net.catalyst.MaharaDroid>)
2. Add your details to the Preferences settings as follows:
 - Upload URI - <http://workflow.arts.ac.uk/artefact/file/mobileupload.php>
 - Username - your UAL username
 - Token - enter the Mobile Token you added to workflow (see 'Setting up your workflow account')
 - You can also optionally define a folder name for the storage of your uploaded files in workflow, and tags for your uploads.



3. Acquire an image, by either
 - Taking a photo
or
 - Choosing from your existing photos (from your gallery)
4. When viewing the image, find the 'Share' option, which is usually in the Menu.
5. Select MaharaDroid from the options available.
6. Edit title, description and tags if required.
7. Click Upload.



You're all done. Now you can either

- Acquire and upload another image
or
- Go to your portfolio on workflow to view your uploaded image.

In workflow

After uploading the image via MaharaDroid on your mobile device, to view the image in your portfolio:

1. Log in to workflow (<http://workflow.arts.ac.uk>)
2. Click on *My Content*
3. Click on *Files*

4. Your image awaits you!

Further Support

Additional support is on hand should you require help. Contact the Digital Learning Support team at dlsupport@arts.ac.uk