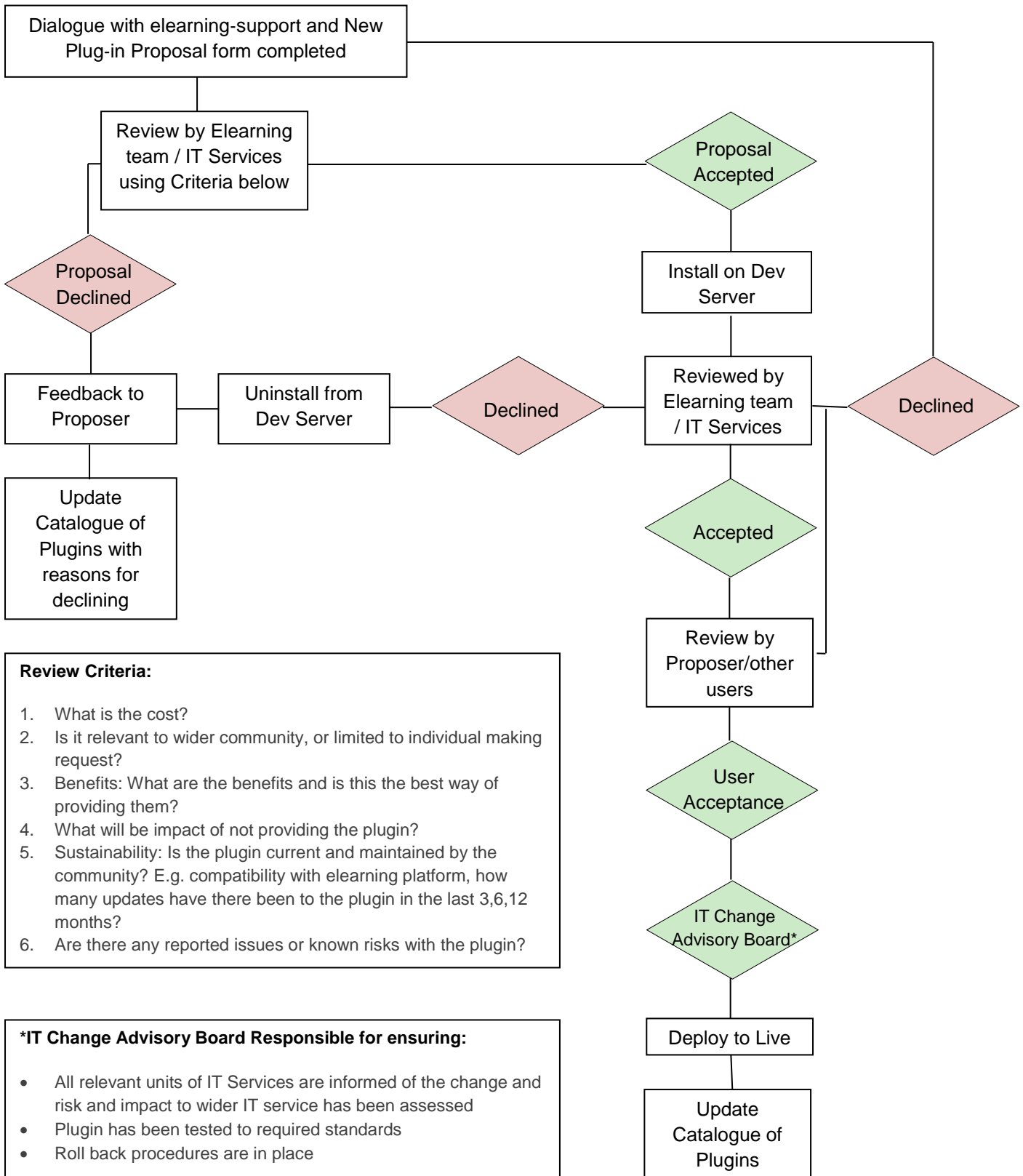


## New Plugin Proposal Process Update



**Review Criteria:**

1. What is the cost?
2. Is it relevant to wider community, or limited to individual making request?
3. Benefits: What are the benefits and is this the best way of providing them?
4. What will be impact of not providing the plugin?
5. Sustainability: Is the plugin current and maintained by the community? E.g. compatibility with elearning platform, how many updates have there been to the plugin in the last 3,6,12 months?
6. Are there any reported issues or known risks with the plugin?

**\*IT Change Advisory Board Responsible for ensuring:**

- All relevant units of IT Services are informed of the change and risk and impact to wider IT service has been assessed
- Plugin has been tested to required standards
- Roll back procedures are in place